



V. Budapest Trophy 2024
International Senior Pair Skating
and
Junior Competition

Budapest, Hungary
11-13 October, 2024

ANNOUNCEMENT

1. GENERAL REGULATIONS

The **Budapest Trophy** will be conducted in accordance with the ISU Constitution and General Regulations 2024, the Special Regulations & Technical Rules Single & Pair Skating and Ice Dance 2024, and the relevant ISU Communications.

Participation in the **Budapest Trophy** is open to all Competitors who belong to an ISU Member, and qualify with regard to eligibility according to Rule 102, provided their ages fall within the limits specified in Rule 108, paragraph 3 a) and they meet the participation, citizenship and residency requirements in Rule 109, paragraphs 1 through 5 and ISU Communication 2526 or any update of this Communication.

In accordance with Rule 109 of the ISU General Regulations and ISU Communication 2526 all Skaters who do not have the nationality of the Member by which they have been entered or who, although having such nationality, have in the past represented another Member, must produce an ISU Clearance Certificate. Passports of all Skaters, as well as the ISU Clearance Certificate, if applicable, must be presented at the accreditation of the event for verification.

All competitors must be entered through their respective ISU Member Federation.

2. TECHNICAL DATA

PLACE **Main arena: Vasas Jégcentrum, 1046 Budapest, Homoktövis utca 1.**
(an indoor ice-rink with the ice surface of 30 x 60 m, air-conditioned and heated)

Practice arena: Vasas Jégcentrum, 1046 Budapest, Homoktövis utca 1.
(an indoor ice-rink with the ice surface of 30 x 60 m, air-conditioned and heated)

Main and Practice Rink are in the same complex / building.

PAIR SKATING	Short Program	The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2024, Rule 620, paragraphs 1 and 3 for 2024/25. Duration: 2 min., 40 sec. +/- 10 sec.
	Free Skating	In accordance with ISU Technical Rules Single & Pair Skating 2024, Rule 621 and the respective ISU Communication. Special attention should be paid to the “well balanced program” and the element value. Duration: 4 min., +/- 10 sec.
JUNIOR MEN	Short Program	The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2024 Rule 611, paragraphs 1 and 3 for 2024/25. Duration: 2 min., 40 sec. +/- 10 sec.
	Free Skating	In accordance with ISU Technical Rules Single & Pair Skating 2024, Rule 612 and the respective ISU Communication. Special attention should be paid to the “well balanced program” and the element value. Duration: 3 min., 30 sec. +/- 10 sec.
JUNIOR WOMEN	Short Program	The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2024 Rule 611, paragraphs 1 and 3 for 2024/25. Duration: 2 min., 40 sec. +/- 10 sec.
	Free Skating	In accordance with ISU Technical Rules Single & Pair Skating 2024, Rule 612 and the respective ISU Communication. Special attention should be paid to the “well balanced program” and the element value. Duration: 3 min., 30 sec. +/- 10 sec.
JUNIOR PAIR SKATING	Short Program	The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2024 Rule 620, paragraphs 1 and 3 for 2024/25. Duration: 2 min., 40 sec. +/- 10 sec.
	Free Dance	In accordance with ISU Technical Rules Single & Pair Skating 2024, Rule 621 and the respective ISU Communication. Special attention should be paid to the “well balanced program” and the element value. Duration: 3 min., 30 sec. +/- 10 sec.
JUNIOR ICE DANCE	Rhythm Dance	In accordance with ISU Technical Rules Ice Dance 2024, Rule 709. Rhythms, required elements and guidelines are those listed in ISU Communications 2630 and subsequent updates. Duration: 2 min., 50 sec., +/- 10 sec
	Free Dance	In accordance with ISU Technical Rules Ice Dance 2024, Rule 710. The required elements to be skated are those listed in ISU Communication 2630 and subsequent updates. Duration: 3 min., +/- 30 sec.

3. ENTRIES

4.1 General

All Entries must be made by the respective ISU Member.

All entries for the Budapest Trophy, must be done through the **ISU Online Registration System (ORS)** by the deadline indicated. Hotel and travel information should also be entered into ORS, as well as bank information. Declarations will need to be uploaded to the ORS as well.

4.2 Preliminary Entries

The preliminary entries must reach the Organizer by latest: **Friday 23rd August 2024** by entering the information through ORS.

4.3 Entries by Name

4.3.1 Entries of Competitors

Each ISU Member may enter up to three (3) Ladies and Men and up to three (3) Ice Dance couples. In accordance with the Challenger Series General Announcement, the participation of the host member is not limited. The OC reserves the right to limit the number of participants in case of overcrowding. If OC has to limit the number of entries, priority will be given to those countries that have made the Preliminary Entries.

The Entries by names must be made via the ISU Online Registration System (ORS):

<https://fms.sportresult.com/isu>

and will be submitted via the ORS simultaneously to the:

Hungarian National Skating Federation
1146 Budapest, Istvánmezei út 3-5.
e-mail: entries@hunskate.hu

and to:

ISU Secretariat
e-mail: entries@isu.ch

not later than: **Friday, 13th September 2024 – 20:00 h (CET).**

4.3.2 Entries of Judges

Each participating ISU Member has the right to nominate one judge per discipline who has at least the qualification "Judge for International Competitions".

In case of too many nominated judges the organizer will draw the panel of judges immediately after the closing date for the entries. The result of such draw will be communicated to all ISU Members involved in writing immediately after the conclusion of such draw.

The Entries of Judges must be made via the ISU Online Registration System (ORS) not later than: **Friday, 13th September 2024 – 20:00 h (CET)**. Each panel of Judges will consist of at least 7 Judges. In exceptional cases and if there is no possibility to compose a panel of judges with at least 7 Judges, the ISU Vice-President Figure Skating may exceptionally authorize the panel in question to have a minimum of 6 Judges.

In case that at the time of the competition more Judges will be available and entered as required to compose the panels of Judges in one or more disciplines, the Organizing Member in consultation with the ISU will conduct on site, a draw for the panel of judges in the discipline in question for the first segment. The Judges, not drawn for the first segment will be seated for the second segment.

The panel for the second segment (Free Skating / Free Dance) will in this case be completed by an open draw amongst the Judges serving in the first segment of the discipline in question.

4.1.4 Entries of Team Members

Official entries of Team Leaders, Assistant Team Leaders, Team Officials, Team Medical Staff and Coaches and the partner or relative of a Judge will be accepted. Accreditation will be provided to those who are officially accepted by the Organizer.

Please be advised that only one Coach per Skater/Couple will be accredited. An Assistant Team Leader will be accepted for Teams having six (6) and more Skaters. Only two Team Officials of each Member, including the Member President provided that they are Council Members, Technical Committee Members or Members of the Head Office of their Federation, will be accredited. Not more than one (1) Team Doctor and one (1) Team Physiotherapist will be accepted as the Team Medical Staff, for which the organizer requests the right to have a medical certification (document) presented before accreditation. An accompanying person to a Judge will only be accepted for accreditation if this person is a partner in life or a relative of the Judge. The Member Federations guarantee that the requested accreditation of Team Members will correspond to their function within the team and the Federation.

The names of all team members must be submitted via the ISU Online Registration System (ORS) and must reach the Organizing Committee and the ISU Secretariat not later than : **Friday, 13th September 2024 – 20:00 h (CET)**.

4.1.5 Entry Fee

With the entry to the competition, the entry fee must be paid as follows:

75 € per single skater
110 € per pair or ice dance couple

The entry fee will not be refunded in case of withdrawals for any reason.

Bank information:

Name of the Bank:	MBH Bank Nyrt.
Address of the Bank:	Váci út 38, Budapest, 1056 Hungary
Bank account name:	MOKSZ
Bank swift code:	MKKBHUHB
Bank account number (EUR):	10300002-50100124-21004884
IBAN code (EUR):	HU94 10300002-50100124-21004884

In case of credit card payment, the OC will charge +4% for the occurring banking fees. In case of bank transfer all charges are taken by the payer.

4. APPOINTED EVENT OFFICIAL

This Challenger Series in Figure Skating event will follow the requirements of the General Announcement for the Challenger Series in Figure Skating 2024/25 as well as ISU Communication 2614 and principles of Rule 420, paragraph 5.a) of the ISU Special Regulations Single & Pair Skating and Ice Dance 2024 for appointing the Event Officials.

The members of each individual Technical Panel (Technical Controller and the Technical Specialists) will not be from the same ISU Member. At least two Technical Panel members will have the qualification "ISU", however one of the three members may have the qualification "International".

The Referee will have at least the qualification "International" and could be of the same ISU Member as one member of the Technical Panel (Technical Controller and Technical Specialists).

The Data Operator and the Replay Operator will have at least the qualification "International".

5. MEALS, LODGING AND TRAVEL EXPENSES

The organizer will provide and cover the expenses for rooms and meals for all Referees, the Technical Controllers, the Technical Specialists, the Data and Replay Operators and Judges participating, beginning with dinner on **Thursday, 10th October 2024** until breakfast on **Monday, 14th October 2024**.

Should any of the above-mentioned persons arrive at the hotel before or stay longer than the period described above, their room costs and expenses will be the responsibility of the individual and must be paid on arrival.

The Organizing Committee will cover the costs for travel expenses for all Referees, the Technical Controllers, the Technical Specialists, the Data and Replay Operators.

In accordance with the General Announcement for the Challenger Series in Figure Skating 2024/25 as well as ISU Communication 2614, all Referees, the Technical Controllers, the Technical Specialist, the Data and Replay Operators and Judges officiating in the “senior” competitions of a Challenger Series in Figure Skating event will, at the expense of the organizing ISU Member, receive pocket money of CHF 200.00 or the equivalent in the local currency. Any Official officiating besides in the “senior” category also in another category (for example junior), will at the expense of the organizing ISU Member receive an additional amount of CHF 100 (or equivalent in another currency) of pocket money per additional day of service.

6. PRACTICE

Unofficial practice for senior pair skating and all junior categories is provided from Thursday, 10th October at the Main Rink, from Friday, 11th October at the Practice Rink.

Please be informed the time per session as follows:

Figure Skating - 35 min. session / skater / 40 €

Ice Dance - 30 min. session / couple / 40 €

During practices we plan to play the respective music once for each skater/couple. Please indicate the practice session you intend to visit (both official and unofficial) on the Practice Request Form, which has to be sent to the OC (entries@hunskate.hu) latest until **Friday, 13th September 2024 – 20:00 h (CET)**.

For unofficial practice: payment is requested to be paid by bank transfer not later than **Thursday, 19th September – 20:00 h (CET)**.

7. MUSIC / PLANNED PROGRAM CONTENT

All Competitors shall furnish in advance competition music of excellent quality as a direct attachment to an email to the OC (entries@hunskate.hu) until **Wednesday, 2nd October 2024** in accordance with Rule 343, paragraph 2.

Each submission shall be labelled with the name of the ISU Member, name of the category, segment and the name(s) of the competitor(s). The music files must be sent as MP3, M4A or WAV format. Any other format is not acceptable. In addition, competitors/couples must provide a back-up drive (USB Stick) for each program, fulfilling the same requirements.

The exact running time of the music must be communicated to the OC when submitting the music and shall be certified by the competitor/coach/team leader at the time of registration.

Please note:

- some music files might exceed the size of a regular email. In this case, an email-based transfer service which allows to send large files could be used to send the file to the OC.
- Files in MP3 format may have a significant difference in the music quality when reproduced. The Organizing Committee in this case is not responsible if the music quality would be insufficient.
- CDs will not be accepted by the OC.

A list of titles, composers and orchestras of the music to be used for the Short Program and Free Skating Program for Single and Pairs, for the Short and Free Dance Program for Ice Dance and for the Exhibition

must be entered on the ISU Portal. Members can download the entered information to send to the Organizing Committee.

If music information is not complete and/or the music is not provided, accreditation will not be given.

The Planned Program Content must also be entered by the ISU Member or the Skater(s) on the dedicated ISU platform. It is mandatory that the Program Content information be filled in precisely by each Skater/team in English using the terminology for the elements listed in the respective ISU Communication.

8. ARRIVAL OF PARTICIPANTS / TEAMS

The nearest airport to **Budapest** is **Liszt Ferenc International Airport (BUD)** with a distance of **26 km** to the official hotel.

Please be aware that the Organizing Committee does not provide any transportation from the Airport for the participating teams. However, we suggest that you use the Official Airport Shuttle service, MiniBUD (<https://www.minibud.hu/en>), which is the official partner of Budapest Airport.

All Referees, the Technical Panel (Technical Controllers, Technical Specialists, Data & Replay Operators) Judges, Competitors, Team Leaders, Team Officials, Team Medical Staff and Coaches are requested to announce to the Organizing Committee as soon as possible but no later than Friday, 13th September 2024 – 20:00 h (CET). the name of the airlines, flight numbers, dates and times of arrival or any other information concerning transportation and arrivals. The detailed travel information needs to be submitted via the ISU Online Registration System (ORS).

The Organizing Committee will arrange shuttle service between the Ice Rink and the Official Hotel. The shuttle timetable will be announced in due time, and it will correspond to the competition schedule.

Bus permit price: 40 € / person / full competition

It is allowed to buy bus permit for team members not staying at the official hotel.

Please inform the Organizing Committee together with your entry on the shuttle service request form, whether you will be using the shuttle offered latest until **Friday, 13th September 2024 – 20:00 h (CET) on the entries@hunskate.hu**. In this case the OC will prepare a bus permit.

Payment is requested to be paid by bank transfer not later than **Thursday, 19th September – 20:00 h (CET)**.

9. OFFICIAL HOTEL(S)

HOTEL PARK INN BY RADISSON – hotel for officials and teams

H-1138 Budapest, Szekszárdi utca 16-18.

web: <https://www.radissonhotels.com/>

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Standard single room: 140 € / night / room - includes buffet breakfast and taxes

Standard double room: 180 € / night / room - includes buffet breakfast and taxes

In order to provide the above-mentioned special room rates at the official hotel, the room reservations for all team members have to be done exclusively through the Organizing Committee via ORS by latest **Friday, 13th September 2024 – 20:00 h (CET)**. The organizer cannot guarantee the availability of rooms and special room rates for bookings which are received after that date.

The cost of accommodation is requested to be paid by bank transfer not later than Thursday, September 19th, 2024. All extra expenses incurred by any person will be the responsibility of that person and must be paid prior departure at the hotel.

Cancellation policy:

- in case of cancellation after entry deadline 50% room fee is to be paid
- in case of cancellation after September 19th 100% room fee is to be paid.

Check in: at 15:00. Should you arrive earlier, the hotel will provide your room upon availability
Check out: at 12:00. Late check out is available at a charge.
Deposit: for extra consumption the hotel is asking a credit card guarantee (pre-authorization) or 50 € cash deposit, that is to be released/paid back at check out
Garage: parking is possible in the hotel garage, the price is 10 € / day

10. ACCREDITATION

The official accreditation for Teams is planned at the **Main Rink** upon arrival.

Opening hours:

Thursday, 10 October 07:00 – 20:00

Friday, 11 October 08:00 – 20:00

Saturday, 12 October 08:00 – 17:00

Opening hours are subject to change and will be updated in accordance with the final practice and competition time schedule.

Accreditation as a Team Member will be given to all entered Judges, Competitors and one Team Leader per participating team, one Coach per Competitor, a maximum of two Team Officials of ISU Members (including the Member President), provided that they are Council Members, Technical Committee Members or Members of the Head Office of their Federation and a maximum of two medical persons. Accreditation will only be granted to persons in those various functions if officially entered and named through their ISU Member. **The ISU Member certifies with the signed entry form the indicated functions within the team of all team members. Any misuse of any function will be sanctioned by the ISU/OC.**

Accreditation will be given to appointed Event Officials and Guests.

Chaperons will not receive accreditation. The Team Leader may request “bus permits” for the official registered Chaperons to join the official shuttle bus system of the Organizing Committee.

11. RESULTS

The marking system (ISU Judging System) as described in ISU Technical Rule Single & Pair Skating 2024, Rule 352 and Rule 353 (Determination and publication of results) will be used.

12. PRESENTATION OF MEDALS AND PRIZES

The three best placed Skaters/Couples in each event will be announced and honored. Gold, silver and bronze medals will be presented to the medalists. The national anthem of the winner will be played and the flags of the medal winners hoisted.

13. INSURANCE / LIABILITY

In accordance with Rule 119, it is the sole obligation of each Member participating in ISU Events, to provide medical and accident insurance for their athletes, officials and all other members of the Member's team. Such insurance must assure full medical attendance and also the return of the ill or injured person to the home country by air transport or by other expeditious. It is an internal matter of each ISU Member to decide the issue who shall pay the premium for such insurance.

The ISU and the Organizing Committee assume no responsibility for or liability with respect to bodily or personal injury or property damage incurred in connection incurred by Competitors and Officials.

14. EXHIBITION

No exhibition is planned at this event.

15. MEETINGS FOR ISU EVENT OFFICIALS AND JUDGES

All Referees, Technical Controllers, Technical Specialists, Data and Replay Operators and Judges are responsible to make their travel arrangements in order to be able to attend the respective event related meetings. If any other party makes the flight arrangements, the Referees, Technical Controllers, Technical Specialists, Data and Replay Operators and the Judges are responsible to check if such arrangements are in line with the detailed schedule as mentioned under paragraph 18.

16. INFORMATION AND VARIOUS

For information, please contact the Organizing Committee:

Hungarian National Skating Federation

Istvánmezei út 3-5.

H-1146 Budapest

phone: +36 1 252 2369

e-mail: entries@hunskate.hu

17. EVENT SCHEDULE

Wednesday, October 9, 2024	All day	Arrival of teams
Thursday, October 10, 2024	07:00	Unofficial practice for all international competition categories
	TBA	Individual Technical Panel Meetings per Discipline
	TBA	Referees and Technical Controllers Meeting
	TBA	Judges Draw and Meeting
Friday, October 11, 2024	06:00	Unofficial Practice (Practice Rink) and Competition JUNIOR MEN – Short Program
		JUNIOR ICE DANCE – Rhythm Dance
		JUNIOR PAIR SKATING – Short Program
		SENIOR PAIR SKATING – Short Program
		JUNIOR WOMEN – Short Program
		Saturday, October 12, 2024
JUNIOR WOMEN – Free Program		
JUNIOR PAIR SKATING – Free Program		
SENIOR PAIR SKATING – Free Program		
JUNIOR ICE DANCE – Free Dance		
Victory Ceremony All categories Round Table Discussion (RTD) – All categories		

Please note:

This schedule is subject to changes and will be updated in accordance with the final number of entries.

FORMS AND DEADLINES

Number	Form	Format	Deadline
N/A	Preliminary Entry Form	ORS	23 th August 2024 – 20:00 h (CET)
N/A	Composition of Delegation	ORS	13 th September 2024 – 20:00 h (CET)
N/A	Entry Form for Competitors	ORS	13 th September 2024 – 20:00 h (CET)
N/A	Entry Form for Judges	ORS	13 th September 2024 – 20:00 h (CET)
N/A	Hotel reservation request	ORS	13 th September 2024 – 20:00 h (CET)
N/A	Team Travel Form	ORS	13 th September 2024 – 20:00 h (CET)
Form 01	Visa request form	Form	ASAP
Form 02	Practice request form	Form	13 th September 2024 – 20:00 h (CET)
Form 03	Shuttle request form	Form	13 th September 2024 – 20:00 h (CET)
N/A	Final Payment deadline *Cancellation of not paid rooms	Bank transfer	19 th September 2024 – 20:00 h (CET)
N/A	Press Information	ISU Portal	Valid for season 24/25
N/A	Competition Music Information	ISU Portal	Valid for season 24/25
N/A	Ice Dance Music Information	ISU Portal	Valid for season 24/25
N/A	Program Content Form	ISU Portal	Valid for season 24/25