



IV. Budapest Trophy 2023
International Senior Pair Skating
and
Junior Competition

Budapest, Hungary
12-15 October, 2023

ANNOUNCEMENT

1. GENERAL REGULATIONS

The **Budapest Trophy** will be conducted in accordance with the ISU Constitution and General Regulations 2022, the Special Regulations & Technical Rules Single & Pair Skating and Ice Dance 2022, and the relevant ISU Communications.

Participation in the **Budapest Trophy** is open to all Competitors who belong to an ISU Member, and qualify with regard to eligibility according to Rule 102, provided their ages fall within the limits specified in Rule 108, paragraph 3 b) and they meet the participation, citizenship and residency requirements in Rule 109, and ISU Communication 2526 or any update of this Communication.

In accordance with Rule 109 of the ISU General Regulations and ISU Communication 2530 all Skaters who do not have the nationality of the Member by which they have been entered or who, although having such nationality, have in the past represented another Member, must produce an ISU Clearance Certificate. Passports of all Skaters, as well as the ISU Clearance Certificate, if applicable, must be presented at the accreditation of the event for verification.

All competitors must be entered through their respective ISU Member Federation.

2. TECHNICAL DATA

PLACE **Main arena: Vasas Jégcentrum, 1046 Budapest, Homoktövis utca 1.**
(an indoor ice-rink with the ice surface of 30 x 60 m, air-conditioned and heated)

Practice arena: Vasas Jégcentrum, 1046 Budapest, Homoktövis utca 1.
(an indoor ice-rink with the ice surface of 30 x 60 m, air-conditioned and heated)

Main and Practice Rink are in the same complex / building.

SENIOR PAIR SKATING

PAIR SKATING	Short Program	The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2022 Rule 620, paragraphs 1 and 2 for 2023/24.
		Duration: 2 min., 40 sec. +/- 10 sec.
	Free Skating	In accordance with ISU Technical Rules Single & Pair Skating 2022, Rule 621 and the respective ISU Communication. Special attention should be paid to the "well balanced program" and the element value.
		Duration: 4 min., +/- 10 sec.

JUNIOR MEN	Short Program	The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2022 Rule 611, paragraphs 1 and 3 for 2023/24. Duration: 2 min., 40 sec. +/- 10 sec.
	Free Skating	In accordance with ISU Technical Rules Single & Pair Skating 2022, Rule 612 and the respective ISU Communication. Special attention should be paid to the “well balanced program” and the element value. Duration: 3 min., 30 sec. +/- 10 sec.
JUNIOR WOMEN	Short Program	The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2022 Rule 611, paragraphs 1 and 3 for 2023/24. Duration: 2 min., 40 sec. +/- 10 sec.
	Free Skating	In accordance with ISU Technical Rules Single & Pair Skating 2022, Rule 612 and the respective ISU Communication. Special attention should be paid to the “well balanced program” and the element value. Duration: 3 min., 30 sec. +/- 10 sec.
JUNIOR PAIR SKATING	Short Program	The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2022 Rule 620, paragraphs 1 and 3 for 2023/24. Duration: 2 min., 40 sec. +/- 10 sec.
	Free Skating	In accordance with ISU Technical Rules Single & Pair Skating 2022, Rule 621 and the respective ISU Communication. Special attention should be paid to the “well balanced program” and the element value. Duration: 3 min., 30 sec. +/- 10 sec.
JUNIOR ICE DANCE	Rhythm Dance	In accordance with ISU Technical Rules Ice Dance 2022, Rule 709. Rhythms, required elements and guidelines are those listed in ISU Communication 2560 and subsequent updates. Duration: 2 min., 50 sec. +/- 10 sec
	Free Dance	In accordance with ISU Technical Rules Ice Dance 2022, Rule 710. The required elements to be skated are those listed in ISU Communication 2560 and subsequent updates. Duration: 3 min., 30 sec. +/- 10 sec.

3. DRAWS

The draws for the starting order must follow the ISU Rule 512 and 513. The initial draw for the starting order of the Short Program/Rhythm Dance may only commence on the day prior to the first competition day of the respective Challenger Series in Figure Skating event. No electronic draws can be done in advance.

The starting order for the Free Skating/Free Dance should be in the reverse order of the result of the Short Program/Rhythm Dance.

4. ENTRIES

3.1 General

All Entries must be made by the respective ISU Member.

All entries for the **Budapest Trophy** must be done through the **ISU Online Registration System (ORS)** by the deadline indicated. Hotel and travel information should also be entered into ORS, as well as bank information. Declarations will need to be uploaded to the ORS too.

3.2 Preliminary Entries

The preliminary entries must reach the Organizer by latest: **Friday, 25th August 2023** by entering the information through ORS.

3.3 Entries by Name

3.3.1 Entries of Competitors

Each ISU Member may enter up to three (3) Ladies, Men, Pair Skating and Ice Dance couples. The OC reserves the right to limit the number of participants in case of overcrowding.

The Entries by names must be made via the ISU Online Registration System (ORS):

<https://fms.sportresult.com/isu>

and will be submitted via the ORS simultaneously to the:

Hungarian National Skating Federation

e-mail: entries@hunskate.hu

and to:

ISU Secretariat

e-mail: entries@isu.ch

not later than: **Friday, 15th September 2023 – 20:00 h (CET)**.

3.3.2 Entries of Judges

Each participating ISU Member has the right to nominate one (1) judge in each discipline in which they have entries and who has at least the qualification "Judge for International Competitions". It is recommended that the second Judge, if possible, has the qualification for Single & Ice Dance.

In case of too many nominated judges the organizer will draw the panel of judges immediately after the closing date for the entries. The result of such draw will be communicated to all ISU Members involved in writing immediately after the conclusion of such draw.

The Entries of Judges must be made via the ISU Online Registration System (ORS) not later than: **Friday, 15th September 2023 – 20:00 h (CET)**.

Each panel of Judges will consist of at least 7 Judges. In exceptional cases and if there is no possibility to compose a panel of judges with at least 7 Judges, the ISU Vice-President Figure Skating may exceptionally authorize the panel in question to have a minimum of 6 Judges.

In case that at the time of the competition more Judges will be available and entered as required to compose the panels of Judges in one or more disciplines, the Organizing Member in consultation with the ISU will conduct on site, a draw for the panel of judges in the discipline in question for the first segment. The Judges, not drawn for the first segment will be seated for the second segment.

The panel for the second segment (Free Skating / Free Dance) will in this case be completed by an open draw amongst the Judges serving in the first segment of the discipline in question.

3.3.3. Entries of Team Members

Official entries of Team Leaders, Assistant Team Leaders, Team Officials, Team Medical Staff and Coaches and the partner or relative of a Judge will be accepted. Accreditation will be provided to those who are officially accepted by the Organizer.

The names of all team members must be submitted via the ISU Online Registration System (ORS) and must reach the Organizing Committee and the ISU Secretariat not later than: **Friday, 15th September 2023 – 20:00 h (CET)**.

3.4 Entry Fee

With the entry to the competition, the entry fee must be paid as follows:

75.00 € per single skater
110.00 € per pair or ice dance couple

Entry fee deadline is **Friday, 15th September 2023 – 20:00 h (CET)**.

Bank information:

Name of the Bank:	MBH Bank Nyrt.
Address of the Bank:	Váci út 38, Budapest, 1056 Hungary
Bank account name:	MOKSZ
Bank swift code:	MKKBHUHB
Bank account number (EUR):	10300002-50100124-21004884
IBAN code (EUR):	HU94 10300002-50100124-21004884

The entry fee will not be refunded in case of withdrawals for any reason. In case of credit card payment, the OC will charge +4% for the occurring banking fees.

5. APPOINTED EVENT OFFICIAL

The members of each individual Technical Panel (Technical Controller and the Technical Specialists) will not be from the same ISU Member.

The Referee will have at least the qualification "International" and could be of the same ISU Member as one member of the Technical Panel (Technical Controller and Technical Specialists).

The Data Operator and the Replay Operator will have at least the qualification "International".

6. MEALS, LODGING AND TRAVEL EXPENSES

The organizer will provide and cover the expenses for rooms and meals for all Referees, the Technical Controllers, the Technical Specialists, the Data and Replay Operators and Judges participating, beginning with dinner on **Thursday, 12th October** until breakfast on **Monday, 16th October**.

The Organizing Committee will cover the expenses for judges accepted in the panel only for the period: from the dinner before the day of their activity until the end of their activity. Please, be aware that judges not involved in the panel have to cover their own expenses (board and lodging).

Should any of the above-mentioned persons arrive at the hotel before or stay longer than the period described above, their room costs and expenses will be the responsibility of the individual and must be paid on arrival.

7. PRACTICE

Unofficial practice for senior pair skating and all junior categories is provided from Thursday, 12th October at the Main Rink, from Friday, 13th October at the Practice Rink.

Please be informed the fee per session as follows:

Figure Skating - 35 min. session / skater / 30 €

Ice Dance & Pair Skating - 30 min. session / couple / 30 €

The detailed schedule will be issued in due time.

During practices we plan to play the respective music once for each skater/couple. Please indicate the practice session you intend to visit (both official and unofficial) on the [Practice Request Form](#), which has to be sent to the OC (entries@huns skate.hu) latest until **Friday, 15th September 2023 – 20:00 h (CET)**.

Payment is requested to be paid **by bank transfer not later than Friday, 7th October**.

8. MUSIC / PLANNED PROGRAM CONTENT

All Competitors shall furnish in advance competition music of excellent quality as a direct attachment to an email to the OC (entries@huns skate.hu) **until Friday, 7th October 2023** in accordance with Rule 343, paragraph 2. Each submission shall be labelled with the name of the ISU Member, name of the category, segment and the name(s) of the competitor(s). The **music files must be sent as MP3, M4A or WAV format**. Any other format is not acceptable. In addition, competitors/couples must provide a back-up drive (USB Stick) for each program, fulfilling the same requirements.

The exact running time of the music must be communicated to the OC when submitting the music and shall be certified by the competitor/coach/team leader at the time of registration.

Please note:

- *some music files might exceed the size of a regular email. In this case, an email-based transfer service which allows to send large files could be used to send the file to the OC.*
- *Files in MP3 format may have a significant difference in the music quality when reproduced. The Organizing Committee in this case is not responsible if the music quality would be insufficient.*
- CDs will **not** be accepted by the OC.

A list of titles, composers and orchestras of the music to be used for the Short Program and Free Skating Program for Single and Pairs, for the Short and Free Dance Program for Ice Dance must be entered on the ISU Portal. Members can download the entered information to send to the Organizing Committee.

If music information is not complete and/or the music is not provided, accreditation will not be given.

The Planned Program Content must also be entered by the ISU Member or the Skater(s) on the dedicated ISU platform. It is mandatory that the Program Content information be filled in precisely by each Skater/team in English using the terminology for the elements listed in the respective ISU Communication.

9. ARRIVAL OF PARTICIPANTS / TEAMS

The nearest airport to **Budapest** is **Liszt Ferenc International Airport (BUD)** with a distance of **26 km** to the official hotel.

Please be aware that the Organizing Committee does not provide any transportation from the Airport for the participating teams. However, we suggest that you use the Official Airport Shuttle service, MiniBUD (<https://www.minibud.hu/en>), which is the official partner of Budapest Airport.

All Referees, the Technical Panel (Technical Controllers, Technical Specialists, Data & Replay Operators) Judges, Competitors, Team Leaders, Team Officials, Team Medical Staff and Coaches are requested to announce to the Organizing Committee as soon as possible but no later than **Friday, 15th September 2023 – 20:00 h (CET)**. the name of the airlines, flight numbers, dates and times of arrival or any other information concerning transportation and arrivals. The detailed travel information need to be submitted via the ISU Online Registration System (ORS).

The Organizing Committee will arrange shuttle service between the Ice Rink and the Official Hotel. The shuttle timetable will be announced later, but it will correspond to the competition schedule.

Bus permit price: 35 € / person / event

It is allowed to buy bus permit for team members not staying at the official hotel. Please inform the Organizing Committee together with your entry on the shuttle service request form, whether you will be using the shuttle offered. In this case the OC will prepare a bus permit.

Payment is requested to be paid by bank transfer not later than **Friday, 7th October**.

10. OFFICIAL HOTEL(S)

HOTEL PARK INN BY RADISSON – hotel for officials and teams

H-1138 Budapest, Szekszárdi utca 16-18.

web: <https://www.radissonhotels.com/>

Standard single room: 135 € / night / room - includes buffet breakfast and taxes

Standard double room: 156 € / night / room - includes buffet breakfast and taxes

In order to provide the above-mentioned special room rates at the official hotel, the room reservations for all team members have to be done exclusively through the Organizing Committee via ORS by latest **Friday, 15th September 2023 – 20:00 h (CET)**. The organizer cannot guarantee the availability of rooms and special room rates for bookings which are received after that date.

The cost of accommodation is requested to be paid by bank transfer after entry deadline not later than **September 25th**. All extra expenses incurred by any person will be the responsibility of that person and must be paid prior departure at the hotel.

Cancellation policy:

- in case of cancellation after entry deadline 50% room fee is to be paid

In case of cancellation after September 25th 100% room fee is to be paid.

Check in: at 15:00. Should you arrive earlier, the hotel will provide your room upon availability

Check out: at 12:00. Late check out is available at a charge.

Deposit: for extra consumption the hotel is asking a credit card guarantee (pre-authorization) or 50 € cash deposit, that is to be released/paid back at check out

Garage: parking is possible in the hotel garage, the price is 10 € / day

11. ACCREDITATION

The official accreditation for Teams is planned at the **Main Rink** upon arrival.

Opening hours:

Thursday, 12 October **07:00** – 20:00

Friday, 13 October 08:00 – 20:00

Saturday, 14 October 08:00 – 17:00

Opening hours are subject to change and will be updated in accordance with the final practice and competition time schedule.

Accreditation as a Team Member will be given to all entered Judges, Competitors and one Team Leader per participating team, one Coach per Competitor, a maximum of two Team Officials of ISU Members (including the Member President), provided that they are Council Members, Technical Committee Members or Members of the Head Office of their Federation and a maximum of two medical persons. Accreditation will only be granted to persons in those various functions if officially entered and named through their ISU Member. **The ISU Member certifies with the signed entry form the indicated functions within the team of all team members. Any misuse of any function will be sanctioned by the ISU/OC.**

Accreditation will be given to appointed Event Officials and Guests.

Chaperons will not receive accreditation. The Team Leader may request “bus permits” for the official registered Chaperons to join the official shuttle bus system of the Organizing Committee.

12. RESULTS

The marking system (ISU Judging System) as described in ISU Technical Rule Single & Pair Skating 2022, Rule 352 and Rule 353 (Determination and publication of results) will be used.

13. PRESENTATION OF MEDALS AND PRIZES

The three best placed Skaters/Couples in each event will be announced and honored. Gold, silver and bronze medals will be presented to the medalists. The national anthem of the winner will be played and the flags of the medal winners hoisted. The exact time of the Awarding Ceremonies will be announced in the detailed schedule in due time. Please make sure that all skaters are represented at the Ceremony.

14. INSURANCE / LIABILITY

In accordance with Rule 119, it is the sole obligation of each Member participating in ISU Events, to provide medical and accident insurance for their athletes, officials and all other members of the Member's team. Such insurance must assure full medical attendance and also the return of the ill or injured person to the home country by air transport or by other expeditious. It is an internal matter of each ISU Member to decide the issue who shall pay the premium for such insurance.

The ISU and the Organizing Committee assume no responsibility for or liability with respect to bodily or personal injury or property damage incurred in connection incurred by Competitors and Officials.

15. EXHIBITION

No exhibition is planned at this event.

16. MEETINGS FOR ISU EVENT OFFICIALS AND JUDGES

All Referees, Technical Controllers, Technical Specialists, Data and Replay Operators and Judges are responsible to make their travel arrangements in order to be able to attend the respective event related meetings.

If any other party makes the flight arrangements, the Referees, Technical Controllers, Technical Specialists, Data and Replay Operators and the Judges are responsible to check if such arrangements are in line with the detailed schedule as mentioned under paragraph 17.

17. INFORMATION AND VARIOUS

For information, please contact the Organizing Committee:

Hungarian National Skating Federation

Istvánmezei út 3-5.

H-1146 Budapest

phone: +36 1 252 2369

e-mail: entries@hunskate.hu

18. EVENT SCHEDULE

Wednesday, October 11, 2023	All day	Arrival of teams
Thursday, October 12, 2023	07:00	Unofficial practice for senior pair skating and all junior categories
Friday, October 13, 2023	06:00	Unofficial Practice (Practice Rink) and Competition Technical Panel Meetings per Discipline Initial Judges Meeting per Discipline Referees and Technical Controllers Meeting Judges Draw and Meeting JUNIOR MEN – Short Program JUNIOR ICE DANCE – Rhythm Dance JUNIOR PAIRS – Short Program SENIOR PAIRS – Short Program JUNIOR WOMEN – Short Program
Saturday, October 14, 2023	06:00	Unofficial Practice (Practice Rink) and Competition JUNIOR MEN – Free Skating Victory Ceremony JUNIOR MEN JUNIOR WOMEN – Free Skating JUNIOR PAIRS – Free Skating SENIOR PAIRS – Free Skating JUNIOR ICE DANCE – Free Dance Victory Ceremony JUNIOR ICE DANCE, JUNIOR WOMEN

19. Challenger Series and International Competition summarized schedule

Wednesday, October 11, 2023	All day	Arrival of teams
Thursday, October 12, 2023	07:00	Official practice for Senior Women, Men and Ice Dance categories Unofficial practice for senior pair skating and all junior categories
Friday, October 13, 2023	06:00	Official/Unofficial Practice (Practice Rink) and Competition Initial Judges Meeting per Discipline JUNIOR MEN – Short Program SENIOR MEN – Short Program JUNIOR ICE DANCE – Rhythm Dance SENIOR ICE DANCE – Rhythm Dance JUNIOR PAIRS – Short Program SENIOR PAIRS – Short Program JUNIOR WOMEN – Short Program
Saturday, October 14, 2023	06:00	Official/Unofficial Practice (Practice Rink) and Competition JUNIOR MEN – Free Skating SENIOR WOMEN – Short Program Victory Ceremony JUNIOR MEN JUNIOR WOMEN – Free Skating JUNIOR PAIRS – Free Skating SENIOR PAIRS – Free Skating JUNIOR ICE DANCE – Free Dance Victory Ceremony JUNIOR ICE DANCE, JUNIOR WOMEN, SENIOR PAIRS, JUNIOR PAIRS
Sunday, October 15, 2023	06:00	Official Practice (Practice Rink) and Competition SENIOR MEN – Free Skating SENIOR WOMEN – Free Skating Victory Ceremony SENIOR WOMEN, SENIOR MEN Round Table Discussion (RTD) –SENIOR WOMEN, SENIOR MEN SENIOR ICE DANCE – Free Dance Victory Ceremony SENIOR ICE DANCE Round Table Discussion (RTD) – SENIOR ICE DANCE

Please note:

This schedule is subject to changes and will be updated in accordance with the final number of entries.

FORMS AND DEADLINES

Number	Form	Format	Deadline
N/A	Preliminary Entry Form	ORS	25th August 2023
N/A	Composition of Delegation	ORS	15th September 2023 – 20:00 h (CET)
N/A	Entry Form for Competitors	ORS	15th September 2023 – 20:00 h (CET)
N/A	Entry Form for Judges	ORS	15th September 2023 – 20:00 h (CET)
N/A	Hotel reservation request	ORS	15th September 2023 – 20:00 h (CET)
N/A	Team Travel Form	ORS	15th September 2023 – 20:00 h (CET)
Form 01	Visa request form	Form	ASAP
Form 02	Practice request form	Form	15th September 2023 – 20:00 h (CET)
Form 03	Shuttle service request	Form	7th October 2023
N/A	Payment	Bank transfer	7th October 2023
N/A	Press Information	ISU Portal	Valid for season 23/24
N/A	Competition Music Information	ISU Portal	Valid for season 23/24
N/A	Ice Dance Music Information	ISU Portal	Valid for season 23/24
N/A	Program Content Form	ISU Portal	Valid for season 23/24