

# **Shanghai Trophy 2023**

## **Synchronized Skating**



**ANNOUNCEMENT**

Shanghai Trophy 2023

**An Invitational International Senior Competition**

**for**

**Synchronized Skating**

**organized by**

**Chinese Figure Skating Association**

**held in**

**Shanghai, China**

**October 3 - 5, 2023**

**under the authorization of the**

**INTERNATIONAL SKATING UNION**

## 1. GENERAL REGULATIONS

**The Shanghai Trophy 2023** is an Invitational Competition for Short Track Speed Skating, Figure Skating and Synchronized Skating. For the Figure Skating and Short Track Speed Skating competitions, please refer to the respective Announcements.

Participation in the **Shanghai Trophy 2023** is open to **the top ten (10) placed ISU Members of the ISU World Synchronized Skating Championships 2023 and one (1) Team of the hosting ISU Member.**

Each participating Team must belong to an ISU Member and qualify with regard to eligibility according to Rule 102, provided the ages fall within the limits specified in Rule 108, paragraph 4 a) and they meet the participation, citizenship and residency requirements according to Rule 109, paragraphs 1 and 2 d) and ISU Communication No. 2030 (or any update of this Communication). In case that any of the invited Team(s) is not able to participate, the next ranked ISU Member from the ISU World Synchronized Skating Championships 2022 can be invited.

Each participating team must consist of sixteen (16) Skaters and may have up to a maximum of two (2) alternates listed on the Team Entry Form (Rule 800, paragraph 2 a) and 2 c).

The competition must strictly comply with the ISU Constitution and General Regulations 2022, the ISU Special Regulations and Technical Rules Synchronized Skating 2022, and related ISU Communications.

Teams will compete in a Free Skating only.

## 2. SCHEDULE

As per Appendix A (Preliminary Event Schedule)

## 3. TECHNICAL DATA

<b>Place</b>	<b>Shanghai Oriental Sports Center</b> 701 Yaoti Road, Pudong New Area, Shanghai, China (an indoor ice-rink with the ice surface of 60m x 30 m, air-conditioned and heated)
--------------	--

**FREE SKATING**

Duration: 4 minutes, +/- 10 seconds

The Well Balanced Program Requirements are listed in Rule 991, paragraphs 1.b), 2 and 4, Rule 992, paragraph 1. b), 2.b) and 4 of the ISU Special Regulations and Technical Rules Synchronized Skating 2022. The Free Skating Elements and Requirements are listed in ISU Communication 2553.

#### **4. ENTRIES OF SYNCHRONIZED SKATING TEAMS**

Participation in the “Shanghai Trophy 2023” is open to the top ten (10) ISU Members of the ISU World Synchronized Skating Championships 2023. The next 3 ISU Members will be considered as substitutes.

Each ISU Member, qualified for participation as above, may enter with one Team. China as the Host Member may also enter a Team.

**ISU Members invited with a team must confirm their participation** to the Organizing Committee, the ISU Secretariat and ISU Council Member **by August 1, 2023.**

ISU Members must enter their invited Teams (including Skaters (16 plus 2 alternates), 1 Coach, 1 Team Manager) by name on the official entry forms. **The entries by name for Skaters,** as well as **the Entry of Judges** (see para 5.1) and Delegation must reach the following by **August 11, 2023:**

##### **Organizing Committee**

Chinese Figure Skating Association (CFSA) Shanghai Trophy 2023 Organizing Committee

XU Yuezheng

CHEN Xuejing

E-mail: [xuyuezheng@cfsa.com.cn](mailto:xuyuezheng@cfsa.com.cn)

E-mail: [shtrophy@smg.cn](mailto:shtrophy@smg.cn)

Phone: +86 156 0000 9309

Phone: +86 138 1045 0394

All Teams must return the “Program Content Sheet” together with the entry forms to the Organizing Committee. It is not permitted to hand over the Program Content Sheets directly to the acting Officials.

#### **5. OFFICIALS**

##### **5.1 Judges**

Each participating ISU Members may nominate one (1) Judge with the qualification of “International” or “ISU”. The entered Judges must be listed on the current ISU list of Referees and Judges for Synchronized Skating 2023/2024.

##### **5.2 Referee, Technical Controller, Technical Specialists (2), and Data & Replay Operators**

The Referee, Technical Controller, Technical Specialists (2), and Data & Replay Operators will be invited by the OC

### **5.3 Meetings for ISU Event Officials**

The Initial Judges Meeting will be held on October 2, 2023 (time and place tba).

The Judges' Round Table Discussion will be held on Thursday, October 5, 2023.

All other official meetings will be announced in the detailed schedule in due time.

## **6. TRAVEL EXPENSES, ACCOMMODATION AND MEALS**

### **6.1 Travel Expenses**

**All travel expenses for the participating Teams and their accompanying staff must be covered by the participating ISU Member itself.**

The Organizing Committee will cover travel expenses for the invited Referee, Technical Controller, the two (2) Technical Specialists, the Data and Replay Operators at economy rates from their home to Shanghai and return. The flight bookings will be made through the Organizing Committee.

The travel for Judges will be borne by the participating ISU Member.

### **6.2 Accommodation and Meals**

The Organizing Committee will provide and cover the following expenses for each participating Teams (Skaters (max 18) and one (1) Team Manager, the Referee and Judges, the Technical Controller, Technical Specialists, Data & Replay Operators as follows:

- Hotel accommodation and Meals (beginning with lunch on Sunday, October 1st, 2023 and ending with breakfast on Friday, October 6, 2023.)
- Access to Closing Banquet

The additional training schedule will be arranged by the Organizing Committee.

Teams and Officials, arriving earlier or leaving later than the period as mentioned above need to cover the expenses by themselves.

All other Team Officials, Coaches, Medical staff, and Chaperones should bear their own expenses for accommodation and meals.

The cost of a room (including three meals) at the official hotel is as follows:

Single Room (per person, per night): CNY1400

Double Room (per person, per night): CNY1000

The above prices include three meals (breakfast, lunch & dinner).

Payment: Cash in Chinese Yuan or Credit Card.

All arrangements for accommodation must be made through the Organizing Committee and all fees for accommodation must be paid directly to the Organizing Committee. All other

additional costs (extras) must be paid directly to the hotel.

## 7. OFFICIAL PRACTICES

Official Practice for Teams will begin **Monday, October 2, 2023** and all Teams must be present in Shanghai at the latest on Monday, October 2, 2023 at **18:00 for the Team Leader's Meeting**.

The detailed practice and competition schedule will be issued at the time of registration.

## 8. MUSIC

In accordance with Rule 823 in the ISU Special Regulations Synchronized Skating 2022, the following method to submit the Competitor's music to the Organizing Committee must be followed:

- The ISU Member is responsible for submitting their Team's music as direct attachment to an email to the Organizing Committee (shtrophy@smg.cn) until Friday, September 1st, 2023.

Please note: some music files might exceed the size of a regular email. In this case, an email based transfer service which allows to send large files could be used to send the file to the OC.

- Each submission shall be labelled with the name of the ISU Member, segment and the name(s) of the Team(s):

Example:

GER\_SP\_TEAM-Name

SUI\_FS\_TEAM-Name

- The music files must be sent as WAV or MP3 file formats. Any other format is not acceptable.

Please note: Files in MP3 format may have a significant difference in the music quality when reproduced. The Organizing Committee in this case is not responsible if the music quality would be insufficient.

- Each Team must have an own back-up drive (USB Stick) for each program in the format of a WAV or MP3 file.
- The exact running time of the music (not skating time) must be communicated to the Organizing Committee when submitting the music and shall be certified by the Coach/Team Leader/Team Manager at the time of registration.

- During the 1st Official Practice, the music will be played as indicated in the Practice Schedule and will allow to verify the correctness of the submitted music. If there is an issue with the music, the Team Leader/Team Manager/Coach may be allowed to change the music by presenting an acceptable reproduction to the Organizing Committee's Music Team (USB Stick with file format of WAV or MP3 file).

If the music files have been submitted within the above-mentioned deadline to the Organizing Committee, then the music team of the Organizing Committee is entirely responsible for the correct execution of the music. In case of issues with submitted music files the Organizing Committee may request at the time of registration a secondary copy of the music files. In case the music files have not been submitted in time to the Organizing Committee, the Team(s) must present their music latest at the time of registration on the above defined mean and in the defined format.

Please note: CDs will not be accepted by the Organizing Committee.

The titles, composers and orchestras of the music to be used for the Short Program and Free Skating must all be entered for each Team through the ISU Portal by March 9, 2023.

If music information is not complete and/or the music is not provided, accreditation will not be given.

The Planned Program Content must also be entered by the ISU Member or the Team(s) on the

dedicated ISU platform (ISU Portal). It is mandatory that the Program Content information be filled in precisely by each Team in English using the terminology for the elements listed in the respective ISU Communication.

## **9. ARRIVAL & DEPARTURES OF TEAMS**

The date, flight number, expected time of arrival and departure at Hongqiao Airport (SHA) and Pudong International Airport (PVG) should be communicated to the Organizing Committee as soon as possible, but not later than **August 31, 2023**.

## **10. TRANSPORTATION**

The Organizing Committee will provide transportation between Hongqiao Airport (SHA) and Pudong International Airport (PVG) and the official hotel, starting Saturday, September 30, 2023 till Friday, October 6, 2023. The Organizing Committee will also provide transportation between the official Hotel and Shanghai Oriental Sports Center starting from Sunday, October 1, 2023.

## **11. OFFICIAL HOTEL**

The Organizing Committee will arrange hotel reservations for the participants at the following official hotel:

Crowne Plaza Shanghai Pujiang  
No.3701 Chenhang Highway, Minhang District, Shanghai, China  
Phone: +86 21 3329 3688

Hotel requirements must be communicated to the Organizing Committee ASAP but not later than **August 31, 2023**.

## 12. LIABILITY

In accordance with Rule 119 of the ISU General Regulations, each ISU Member participating **ISU Shanghai Trophy 2023** is solely responsible for providing medical and accident insurance for its skaters, officials and other members. Such insurance must assure full medical coverage as well as the return to the home country by air transport or by other expeditious means of the ill or injured person.

The ISU, the Chinese Figure Skating Association and the Organizing Committee assume no responsibility for or liability with respect to bodily or personal injury or property damage incurred in connection with the ISU Shanghai Trophy 2023 by Teams and Officials.

## 13. PRIZE MONEY

The Organizing Committee will award Prize Money for the final placed Synchronized Skating Teams as follows:

FINAL RESULT			EXHIBITION	
1 <sup>st</sup> place	US \$	9,000	US \$	2,500
2 <sup>nd</sup> place	US \$	8,000	US \$	2,000
3 <sup>rd</sup> place	US \$	7,000	US \$	1,500
4 <sup>th</sup> place	US \$	5,000	US \$	1,000
5 <sup>th</sup> place	US \$	4,000	US \$	1,000
6 <sup>th</sup> place	US \$	3,000	US \$	1,000

Prize money will be transferred to the respective ISU Member by bank transfer. The withholding tax of China will be deducted.

## 14. THE ORGANIZING COMMITTEE

All Entries, Hotel reservation and Media accreditation requests, as well as other inquiries should be addressed as soon as possible to the Chinese Figure Skating Association as described below:

**Chinese Figure Skating Association (CFSA)**



XU Yuezheng

E-mail: [xuyuezheng@cfsa.com.cn](mailto:xuyuezheng@cfsa.com.cn)

Phone: +86 156 0000 9309

**Shanghai Trophy 2023 Organizing Committee**

CHEN Xuejing

E-mail: [sh trophy@smg.cn](mailto:sh trophy@smg.cn)

Phone: +86 138 1045 0394

**15. VISA**

The Invitation Letter will be offered by Shanghai Trophy 2023 Organizing Committee. The requirements for applying for a visa to the People's Republic of China vary for citizens from different countries. For specific information, please contact the embassy or consulate of the People's Republic of China in the country where the contestant is located.

The deadline date for applying the Invitation Letter is August 31, 2023.

**16. EXHIBITION**

All the teams should participate in the Exhibition arranged by the OC **on Thursday, October 5, 2023 at 18:00**. If the Teams cannot participate due to personal or Team reasons, their money for the gala exhibition will be withheld by the OC and at the same time deduct a part of the prize money of the final result.

	<b>Length</b>
First Half	1 hour
Ice break	15 minutes
Second Half	1 hour