

Budapest Trophy 2022

Budapest, Hungary

13-16 October 2022

ANNOUNCEMENT

Budapest Trophy 2022

An International Senior Competition

for

Men, Women and Ice Dance

organized by

Hungarian National Skating Federation

Budapest, Hungary

13-16 October 2022

A competition as part of the



Challenger Series in Figure Skating 2022/23

under the authorization of the

INTERNATIONAL SKATING UNION

1. GENERAL REGULATIONS

The **Budapest Trophy** will be conducted in accordance with the ISU Constitution and General Regulations 2022, the Special Regulations & Technical Rules Single & Pair Skating and Ice Dance 2022, and the relevant ISU Communications.

Participation in the **Budapest Trophy** is open to all Competitors who belong to an ISU Member and qualify with regard to eligibility according to Rule 102, provided their ages fall within the limits specified in Rule 108, paragraph 3 a) and they meet the participation, citizenship and residency requirements in Rule 109, paragraphs 1 through 5 and ISU Communication 2030 or any update of this Communication.

In accordance with Rule 109 of the ISU General Regulations and ISU Communication 2030 all Skaters who do not have the nationality of the Member by which they have been entered or who, although having such nationality, have in the past represented another Member, must produce an ISU Clearance Certificate. Passports of all Skaters, as well as the ISU Clearance Certificate, if applicable, must be presented at the accreditation of the event for verification.

All competitors must be entered through their respective ISU Member Federation.

2. ISU CHALLENGER SERIES IN FIGURE SKATING

The **Budapest Trophy** is part of the Challenger Series in Figure Skating 2022/23 and will be conducted in accordance with additional requirements as specified in the General Announcement for the Challenger Series in Figure Skating 2022/23 as well as ISU Communication 2457.

If the requirements specified in the above-mentioned documents are fulfilled the event will count towards ISU World Standing Points, Minimum Total Technical Score, Challenger Series in Figure Skating Ranking and Prize Money.

There is a limitation for the Skaters/Couples to three (3) participations in the events of the Challenger Series in Figure Skating. Participation in any of an ISU Junior Grand Prix of Figure Skating events or an ISU Grand Prix of Figure Skating events does not limit the participation in events of the Challenger Series.

CHALLENGER SERIES IN FIGURE SKATING RANKING AND PRIZE MONEY

At the end of the Challenger Series in Figure Skating, after the last event of the season has been concluded, the two highest final scores in the up to three different Challenger Series in Figure Skating events of each competitor/couple will be added and taken into consideration to form a Challenger Series in Figure Skating Ranking which will be published on the ISU website.

The top three placed Skaters/Couples of the annual Challenger Series Ranking in Figure Skating after the last event of the Challenger Series in Figure Skating will receive ISU Prize Money as outlined in the General Announcement for the Challenger Series in Figure Skating 2022/23 as well as ISU Communication 2457.

3. TECHNICAL DATA

| | |
|--------------|--|
| PLACE | Main arena: Vasas Jégcentrum, 1046 Budapest, Homoktövis u. 1. (an indoor ice-rink with the ice surface of 30 x 60 m, air-conditioned and heated) |
| | Practice arena: Vasas Jégcentrum, 1046 Budapest, Homoktövis u. 1. (an indoor ice-rink with the ice surface of 30 x 60 m, air-conditioned and heated) |
| | Main and Practice Rink are in the same complex / building. |

| | | |
|------------------|---------------|---|
| MEN | Short Program | The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2022, Rule 611, paragraphs 1 and 2 and the respective ISU Communication. Duration: 2 min., 40 sec. +/- 10 sec. |
| | Free Skating | In accordance with ISU Technical Rules Single & Pair Skating 2022, Rule 612 and the respective ISU Communication. Special attention should be paid to the “well balanced program” and the element value. Duration: 4 min., +/- 10 sec. |
| WOMEN | Short Program | The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2022 Rule 611, paragraphs 1 and 2 and the respective ISU Communication. Duration: 2 min., 40 sec. +/- 10 sec. |
| | Free Skating | In accordance with ISU Technical Rules Single & Pair Skating 2022, Rule 612 and the respective ISU Communication. Special attention should be paid to the “well balanced program” and the element value. Duration: 4 min., +/- 10 sec. |
| ICE DANCE | Rhythm Dance | In accordance with ISU Technical Rules Ice Dance 2022, Rule 709, and all pertinent ISU Communications. Rhythms, required elements and guidelines are those listed in ISU Communications 2468 and subsequent updates. Duration: 2 min., 50 sec., +/- 10 sec |
| | Free Dance | In accordance with ISU Technical Rules Ice Dance 2022, Rule 710. The required elements to be skated are those listed in ISU Communication 2468 and subsequent updates. Duration: 4 min., +/- 10 sec. |

4. ENTRIES

4.1 General

All Entries must be made by the ISU Member concerned based on the regulations for the Challenger Series in Figure Skating 2022/23.

All entries for the **Budapest Trophy**, must be done through the **ISU Online Registration System (ORS)** by the deadline indicated. Hotel and travel information should also be entered into ORS, as well as bank information. Declarations will need to be uploaded to the ORS as well.

4.2 Preliminary Entries

The preliminary entries must reach the Organizer by latest: **25th August 2022** by entering the information through ORS.

4.3 Entries by Name

4.3.1 Entries of Competitors

Each ISU Member may enter up to three (3) Ladies and Men and up to two (2) Ice Dance couples. In accordance with the Challenger Series General Announcement, the participation of the host member is not limited. The OC reserves the right to limit the number of participants in case of overcrowding. If OC has to limit the number of entries, priority will be given to those countries that have made the Preliminary Entries.

The Entries by names must be made via the ISU Online Registration System (ORS):

<https://fms.sportresult.com/isu>

and will be submitted via the ORS simultaneously to the:

Hungarian National Skating Federation

e-mail: entries@hunskate.hu

and to:

ISU Secretariat

e-mail: entries@isu.ch

not later than: **Friday, 16th September 2022 – 20:00 h (CET)**.

4.3.2 Entries of Judges

Each participating ISU Member has the right to nominate one judge per discipline who has at least the qualification "Judge for International Competitions".

In case of too many nominated judges the organizer will draw the panel of judges immediately after the closing date for the entries. The result of such draw will be communicated to all ISU Members involved in writing immediately after the conclusion of such draw.

The Entries of Judges must be made via the ISU Online Registration System (ORS) not later than: **Friday, 16th September 2022 – 20:00 h (CET)**

Each panel of Judges will consist of at least 7 Judges. In exceptional cases and if there is no possibility to compose a panel of judges with at least 7 Judges, the ISU Vice-President Figure Skating may exceptionally authorize the panel in question to have a minimum of 6 Judges.

In case that at the time of the competition more Judges will be available and entered as required to compose the panels of Judges in one or more disciplines, the Organizing Member in consultation with the ISU will conduct on site, a draw for the panel of judges in the discipline in question for the first segment. The Judges, not drawn for the first segment will be seated for the second segment.

The panel for the second segment (Free Skating / Free Dance) will in this case be completed by an open draw amongst the Judges serving in the first segment of the discipline in question.

4.1.4 Entries of Team Members

Official entries of Team Leaders, Assistant Team Leaders, Team Officials, Team Medical Staff and Coaches and the partner or relative of a Judge will be accepted. Accreditation will be provided to those who are officially accepted by the Organizer.

Please be advised that only one Coach per Skater will be accredited. An Assistant Team Leader will be accepted for Teams having six (6) and more Skaters. Only two Team Officials of each Member, including the Member President provided that they are Council Members, Technical Committee Members or Members of the Head Office of their Federation, will be accredited. Not more than one (1) Team Doctor and one (1) Team Physiotherapist will be accepted as the Team Medical Staff, for which the organizer requests the right to have a medical certification (document) presented before accreditation. An accompanying person to a Judge will only be accepted for accreditation if this person is a partner in life or a relative of the Judge. The Member Federations guarantee that the requested accreditation of Team Members will correspond to their function within the team and the Federation.

The names of all team members must be submitted via the ISU Online Registration System (ORS) and must reach the Organizing Committee and the ISU Secretariat not later than: **Friday, 16th September 2022 – 20:00 h (CET)**

4.1.5 Entry Fee

With the entry to the competition, the entry fee must be paid as follows:

75.00 € per single skater
110.00 € per pair or ice dance couple

The entry fee will not be refunded in case of withdrawals for any reason.

Bank information:

| | |
|----------------------------|------------------------------------|
| Name of the Bank: | MKB BANK NYRT |
| Address of the Bank: | Váci út 38, Budapest, 1056 Hungary |
| Bank account name: | MOKSZ |
| Bank swift code: | MKKBHUHB |
| Bank account number (EUR): | 10300002-50100124-21004884 |
| IBAN code (EUR): | HU94 10300002-50100124-21004884 |

All bank charges are taken by the payer! Please do not miss to bring the proof of bank transfer with you and show it at the registration.

5. APPOINTED EVENT OFFICIAL

This Challenger Series in Figure Skating event will follow the requirements of the General Announcement for the Challenger Series in Figure Skating 2022/23 as well as ISU Communication 2457 and principles of Rule 420, paragraph 5.a) of the ISU Special Regulations Single & Pair Skating and Ice Dance 2022 for appointing the Event Officials.

The members of each individual Technical Panel (Technical Controller and the Technical Specialists) will not be from the same ISU Member. At least two Technical Panel members will have the qualification "ISU", however one of the three members may have the qualification "International".

The Referee will have at least the qualification “International” and could be of the same ISU Member as one member of the Technical Panel (Technical Controller and Technical Specialists).

The Data Operator and the Replay Operator will have at least the qualification “International”.

6. MEALS, LODGING AND TRAVEL EXPENSES

The organizer will provide and cover the expenses for rooms and meals for all Referees, the Technical Controllers, the Technical Specialists, the Data and Replay Operators and Judges participating, beginning with dinner on **13th October** until breakfast on **17th October**.

Should any of the above-mentioned persons arrive at the hotel before or stay longer than the period described above, their room costs and expenses will be the responsibility of the individual and must be paid on arrival.

The Organizing Committee will cover the costs for travel expenses for all Referees, the Technical Controllers, the Technical Specialists, the Data and Replay Operators.

In accordance with the General Announcement for the Challenger Series in Figure Skating 2022/23 as well as ISU Communication 2457, all Referees, the Technical Controllers, the Technical Specialist, the Data and Replay Operators and Judges officiating in the “senior” competitions of a Challenger Series in Figure Skating event will, at the expense of the organizing ISU Member, receive pocket money of CHF 200.00 or the equivalent in the local currency. Any Official officiating besides in the “senior” category also in another category (for example junior), will at the expense of the organizing ISU Member receive an additional amount of CHF 100 (or equivalent in another currency) of pocket money per additional day of service.

7. PRACTICE

Official practice for Competitors begins on Thursday **13th October**. The detailed schedule will be issued at the time of registration.

8. MUSIC / PLANNED PROGRAM CONTENT

In accordance with Rule 343 in the ISU Special Regulations & Technical Rules Single & Pair Skating and Ice Dance, the following method to submit the Competitor’s music to the Organizing Committee must be followed:

- the ISU Member is responsible for submitting their Competitor’s music as direct attachment to an email to the Organizing Committee (**entries@hunkate.hu**) until **Friday, 7th October, 2022**.

Please note: *some music files might exceed the size of a regular email. In this case, an email-based transfer service which allows to send large files could be used to send the file to the OC.*

- each submission shall be labelled with the name of the ISU Member, name of the category, segment and the name(s) of the competitor(s):

Example:

GER_Men_SP_MUSTERMANN-Max

GER_Men_FS_MUSTERMANN-Max

SUI_Pairs_SP_MUSTERMANN-Erika_MUSTERMANN-Max

- **the music files must be sent as WAV or MP3 file formats. Any other format is not acceptable.**

Please note: *Files in MP3 format may have a significant difference in the music quality when reproduced. The Organizing Committee in this case is not responsible if the music quality would be insufficient.*

- Each Competitor must have an own back-up drive (USB Stick) for each program in the format of a WAV or MP3 file.
- The exact running time of the music (not skating time) must be communicated to the Organizing Committee when submitting the music and shall be certified by the Competitor/Coach/Team Leader at the time of registration.
- During the 1st Official Practice, the music will be played as indicated in the Practice Schedule and will allow to verify the correctness of the submitted music. If there is an issue with the music, the Team Leader/Coach may be allowed to change the music by presenting an acceptable reproduction to the Organizing Committee’s Music Team (USB Stick with file format of WAV or MP3 file).

If the music files have been submitted within the above-mentioned deadline to the Organizing Committee, then the music team of the Organizing Committee is entirely responsible for the correct execution of the music. In case of issues with submitted music files the Organizing Committee may request at the time of registration a secondary copy of the music files. In case the music files have not been submitted in time to the Organizing Committee, the skater(s) must present their music latest at the time of registration on the above defined mean and in the defined format.

Please note: *CDs will **not** be accepted by the Organizing Committee.*

The titles, composers and orchestras of the music to be used for the Short Program and Free Skating Program for Single, for the Rhythm and Free Dance Program for Ice Dance and for the Exhibition must all be entered, in detail, by the ISU Member or the Skater(s) on the dedicated ISU platform.

If music information is not complete and/or the music is not provided, accreditation will not be given.

The Planned Program Content must also be entered by the ISU Member or the Skater(s) on the dedicated ISU platform. It is mandatory that the Program Content information be filled in precisely by each Skater/team in English using the terminology for the elements listed in the respective ISU Communication.

9. ARRIVAL OF PARTICIPANTS / TEAMS

The nearest airport to **Budapest** is **Liszt Ferenc International Airport (BUD)** with a distance of **26 km** to the official hotel.

Please, be aware that the Organizing Committee does not provide any transportation for the participating teams. However, we suggest that you use the Official Airport Shuttle service, Minibud, which is the official partner of Budapest Airport.

Please find more info at: <https://www.minibud.hu/en>

All Referees, the Technical Panel (Technical Controllers, Technical Specialists, Data & Replay Operators) Judges, Competitors, Team Leaders, Team Officials, Team Medical Staff and Coaches are requested to announce to the Organizing Committee as soon as possible but no later than **Friday, 7th October 2022** the name of the airlines, flight numbers, dates and times of arrival or any other information concerning transportation and arrivals. The detailed travel information need to be submitted via the ISU Online Registration System (ORS).

10. OFFICIAL HOTEL

HOTEL PARK INN BY RADISSON – hotel for officials and teams
H-1138 Budapest, Szekszárdi utca 16-18.

| Type of room | Rate with breakfast and taxes |
|--------------|-------------------------------|
| SINGLE ROOM | 110 €/night/room |
| DOUBLE ROOM | 130 €/night/room |

In order to be able to provide the above-mentioned special room rates at the official hotel, the room reservations for all team members have to be done exclusively through the Organizing Committee either via ORS or with the use of the Hotel Sheet.

Cancellation policy: rooms can be cancelled free of charge 10 days prior to arrival
in case of cancellation between 10-5 days prior to arrival 1 night fee is to be paid
in case of cancellation between 5-0 days prior to arrival 100% room fee is to be paid
at 15:00. Should you arrive earlier, the hotel will provide your room upon availability
Check in: at 12:00. Late check out is available at a charge.
Check out: for extra consumption the hotel is asking a credit card guarantee (pre-authorization)
Deposit: or 50 € cash deposit, that is to be released/paid back at check out
Garage: parking is possible in the hotel garage, the price is 10€ / day
Payment: 50% prepayment is due upon reservation by bank transfer, the remaining amount can be paid upon registration in cash or by credit card
Shuttle: the OC will arrange a shuttle service from this hotel to the rink at a charge
Shuttle fee: 25€ / person / event
Please inform the Organizing Committee together with your entry whether you will be using the shuttle offered.
In this case the OC will prepare a bus permit.

Hotel capacities can only be booked via the Organizing Committee. Booking requests must be sent to the organizer by latest **16th September 2022**. The organizer cannot guarantee the availability of rooms, for bookings which are received after that date.

The cost of accommodation is requested to be paid either by bank transfer or in cash / credit card at the accreditation at the latest (for details about bank transfer payment please, see the 'EXPENSES' and 'PAYMENTS' section). All extra expenses incurred by any person will be the responsibility of that person and must be paid prior departure at the hotel.

11. ACCREDITATION

The official accreditation for Teams is planned at the **Main Rink** upon arrival.

Opening hours:

| <u>Day</u> | <u>Accreditation</u> |
|----------------------|----------------------|
| October 13, Thursday | 10:00 – 20:00 |
| October 14, Friday | 07:00 – 20:00 |
| October 15, Saturday | 07:00 – 18:00 |

(Opening hours are subject to changes and will be updated in accordance with the final practice and competition time schedules)

Accreditation as a Team Member will be given to all entered Judges, Competitors and one Team Leader per participating team, one Coach per Competitor, a maximum of two Team Officials of ISU Members (including the Member President), provided that they are Council Members, Technical Committee Members or Members of the Head Office of their Federation and a maximum of two medical persons. Accreditation will only be granted to persons in those various functions if officially entered and named through their ISU Member. **The ISU Member certifies with the signed entry form the indicated functions within the team of all team members. Any misuse of any function will be sanctioned by the ISU/OC.**

Accreditation will be given to appointed Event Officials and Guests.

Chaperons will not receive accreditation. The Team Leader may request "bus permits" for the official registered Chaperons to join the official shuttle bus system of the Organizing Committee at the given cost.

12. RESULTS

The marking system (ISU Judging System) as described in ISU Technical Rule Single & Pair Skating 2022, Rule 352 and Rule 353 (Determination and publication of results) will be used.

13. PRESENTATION OF MEDALS AND PRIZES

The three best placed Skaters/Couples in each event will be announced and honored. Gold, silver and bronze medals will be presented to the medalists. The national anthem of the winner will be played and the flags of the medal winners hoisted. The exact time of the Awarding Ceremonies will be announced in the detailed schedule in due time. Please make sure that all skaters are represented at the Ceremony.

14. INSURANCE / LIABILITY

In accordance with Rule 119, it is the sole obligation of each Member participating in ISU Events, to provide medical and accident insurance for their athletes, officials and all other members of the Member's team. Such insurance must assure full medical attendance and also the return of the ill or injured person to the home country by air transport or by other expeditious. It is an internal matter of each ISU Member to decide the issue who shall pay the premium for such insurance.

The ISU and the Organizing Committee assume no responsibility for or liability with respect to bodily or personal injury or property damage incurred in connection incurred by Competitors and Officials.

15. EXHIBITION

No exhibition is planned at this event.

16. MEETINGS FOR ISU EVENT OFFICIALS AND JUDGES

All Referees, Technical Controllers, Technical Specialists, Data and Replay Operators and Judges are responsible to make their travel arrangements in order to be able to attend the respective event related meetings. If any other party makes the flight arrangements, the Referees, Technical Controllers, Technical Specialists, Data and Replay Operators and the Judges are responsible to check if such arrangements are in line with the detailed schedule as mentioned under paragraph 18.

17. INFORMATION AND VARIOUS

For information, please contact the Organizing Committee:

Hungarian National Skating Federation

Istvanmezei ut 3-5.

H-1146 Budapest

phone: +36 1 2522369

e-mail: entries@hunskate.hu

18. SHUTTLE SERVICE

The Organizing Committee will arrange shuttle service between the Ice Rink and the Official Hotel mentioned in the Announcement. The shuttle timetable will be announced later, but it will correspond to the competition schedule.

Bus permit price: 25 € / person for the whole duration of the competition

It is allowed to buy bus permit for team members not staying at the official hotel. Payment is requested upon registration. Please fill in the appropriate form if you require bus permit by October 7.

19. EVENT SCHEDULE

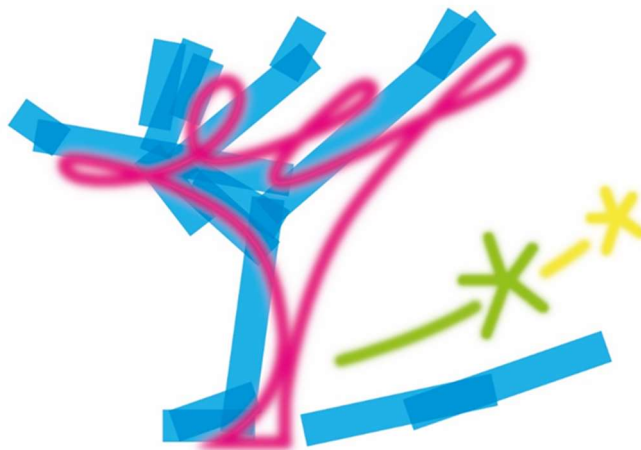
| | | |
|---------------------------|-------|---|
| Thursday, 13 October 2022 | 12:00 | Unofficial practice FS Junior Men – International Competition FS Senior Men – ISU Challenger Series ID Junior – International Competition ID Senior – ISU Challenger Series FS Junior Women – International Competition FS Senior Women – ISU Challenger Series |
| Friday, 14 October 2022 | 08:00 | Official Practice and Competition Technical Panel Meetings per Discipline IJM per Discipline FS Junior Men Short – International Competition FS Senior Men Short – ISU Challenger Series ID Junior Rhythm Dance – International Competition ID Senior Rhythm Dance – ISU Challenger Series |
| Saturday, 15 October 2022 | 08:00 | Official Practice and Competition Technical Panel Meetings per Discipline FS Junior Women Short – International Competition FS Senior Women Short – ISU Challenger Series FS Junior Men Free – International Competition Victory Ceremony Junior MEN RTD Junior MEN ID Junior Free Dance – International Competition Victory Ceremony Junior ICE DANCE RTD Junior ICE DANCE |
| Sunday, 16 October 2022 | 08:00 | Official Practice and Competition FS Junior Women Free – International Competition FS Senior Women Free – ISU Challenger Series FS Senior Men Free – ISU Challenger Series Victory Ceremony WOMEN, Senior MEN ID Senior Free Dance – ISU Challenger Series Victory Ceremony Senior ICE DANCE RTD Women, Senior Men, Senior Ice Dance |

Please note:

This schedule is subject to changes and will be updated in accordance with the final number of entries.

FORMS AND DEADLINES

| Number | Form | Format | Deadline |
|--------|-------------------------------|------------|------------------------|
| 01 | Preliminary Entry Form | ORS | August 25 |
| 02 | Composition of Delegation | ORS | September 16 |
| 03 | Entry Form for Competitors | ORS | September 16 |
| 04 | Entry Form for Judges | ORS | September 16 |
| 05 | Hotel reservation request | ORS | September 16 |
| 06 | Travel Form for Officials | ORS | October 7 |
| 07 | Shuttle service request form | ORS | October 7 |
| 08 | Visa request form | ORS | August 25 |
| N/A | Press Information | ISU Portal | Valid for season 22/23 |
| N/A | Competition Music Information | ISU Portal | Valid for season 22/23 |
| N/A | Ice Dance Music Information | ISU Portal | Valid for season 22/23 |
| N/A | Program Content Form | ISU Portal | Valid for season 22/23 |



**Budapest Trophy
International Junior Competition 2022**

**Budapest, Hungary
13-16 October 2022**

ANNOUNCEMENT

1. GENERAL REGULATIONS

The **Budapest Trophy** will be conducted in accordance with the ISU Constitution and General Regulations 2022, the Special Regulations & Technical Rules Single & Pair Skating and Ice Dance 2022, and the relevant ISU Communications.

Participation in the **Budapest Trophy** is open to all Competitors who belong to an ISU Member and qualify with regard to eligibility according to Rule 102, provided their ages fall within the limits specified in Rule 108, paragraph 3 b) and they meet the participation, citizenship and residency requirements in Rule 109 and ISU Communication 2030 or any update of this Communication.

In accordance with Rule 109 of the ISU General Regulations and ISU Communication 2030 all Skaters who do not have the nationality of the Member by which they have been entered or who, although having such nationality, have in the past represented another Member, must produce an ISU Clearance Certificate. Passports of all Skaters, as well as the ISU Clearance Certificate, if applicable, must be presented at the accreditation of the event for verification.

All competitors must be entered through their respective ISU Member Federation.

2. TECHNICAL DATA

PLACE **Main arena: Vasas Jégcentrum, 1046 Budapest, Homoktövis u. 1.**
(an indoor ice-rink with the ice surface of 30 x 60 m, air-conditioned and heated)

Practice arena: Vasas Jégcentrum, 1046 Budapest, Homoktövis u. 1.
(an indoor ice-rink with the ice surface of 30 x 60 m, air-conditioned and heated)

Main and Practice Rink are in the same complex / building.

| | | |
|---------------------|---------------|--|
| JUNIOR MEN | Short Program | The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2022, Rule 611, paragraphs 1 and 3 for 2022/23. |
| | | Duration: 2 min., 40 sec. +/- 10 sec. |
| | Free Skating | In accordance with ISU Technical Rules Single & Pair Skating 2022, Rule 612 and the respective ISU Communication. Special attention should be paid to the "well balanced program" and the element value. |
| | | Duration: 3 min., 30 sec. +/- 10 sec. |
| JUNIOR WOMEN | Short Program | The required elements to be skated are those listed in ISU Technical Rules Single & Pair Skating 2022 Rule 611, paragraphs 1 and 3 for 2022/23. |
| | | Duration: 2 min., 40 sec. +/- 10 sec. |
| | Free Skating | In accordance with ISU Technical Rules Single & Pair Skating 2022, Rule 612 and the respective ISU Communication. Special attention should be paid to the "well balanced program" and the element value. |
| | | Duration: 3 min., 30 sec +/- 10 sec. |

| | | |
|-------------------------|--------------|--|
| JUNIOR ICE DANCE | Rhythm Dance | In accordance with ISU Technical Rules Ice Dance 2022, Rule 709. Rhythms, required elements and guidelines are those listed in ISU Communications 2468 and subsequent updates. |
| | | Duration: 2 min., 50 sec., +/- 10 sec |
| | Free Dance | In accordance with ISU Technical Rules Ice Dance 2022, Rule 710. The required elements to be skated are those listed in ISU Communication 2468 and subsequent updates. |
| | | Duration: 3 min., 30 sec +/- 10 sec. |

3. ENTRIES

3.1 General

All Entries must be made by the respective ISU Member.

All entries for the Budapest Trophy, must be done through the **ISU Online Registration System (ORS)** by the deadline indicated. Hotel and travel information should also be entered into ORS, as well as bank information. Declarations will need to be uploaded to the ORS as well.

3.2 Preliminary Entries

The preliminary entries must reach the Organizer by latest: **25th August 2022** by entering the information through ORS.

3.3 Entries by Name

3.3.1 Entries of Competitors

The maximum number of entries is 3 entries by discipline per Member. The OC reserves the right to limit the number of participants in case of overcrowding.

The Entries by names must be made via the ISU Online Registration System (ORS):

<https://fms.sportresult.com/isu>

and will be submitted via the ORS simultaneously to the:

Hungarian National Skating Federation
e-mail: entries@hunskate.hu

and to:

ISU Secretariat
e-mail: entries@isu.ch

not later than: **Friday, 16th September 2022 – 20:00 h (CET).**

3.3.2 Entries of Judges

Each participating ISU Member has the right to nominate one judge per discipline who has at least the qualification "Judge for International Competitions".

In case of too many nominated judges the organizer will draw the panel of judges immediately after the closing date for the entries. The result of such draw will be communicated to all ISU Members involved in writing immediately after the conclusion of such draw.

The Entries of Judges must be made via the ISU Online Registration System (ORS) not later than: **Friday, 16th September 2022 – 20:00 h (CET)**

Each panel of Judges will consist of at least 7 Judges. In exceptional cases and if there is no possibility to compose a panel of judges with at least 7 Judges, the ISU Vice-President Figure Skating may exceptionally authorize the panel in question to have a minimum of 6 Judges.

In case that at the time of the competition more Judges will be available and entered as required to compose the panels of Judges in one or more disciplines, the Organizing Member in consultation with the ISU will conduct on site, a draw for the panel of judges in the discipline in question for the first segment. The Judges, not drawn for the first segment will be seated for the second segment.

The panel for the second segment (Free Skating / Free Dance) will in this case be completed by an open draw amongst the Judges serving in the first segment of the discipline in question.

3.3.3 Entries of Team Members

Official entries of Team Leaders, Assistant Team Leaders, Team Officials, Team Medical Staff and Coaches and the partner or relative of a Judge will be accepted. Accreditation will be provided to those who are officially accepted by the Organizer.

The names of all team members must be submitted via the ISU Online Registration System (ORS) and must reach the Organizing Committee and the ISU Secretariat not later than: **Friday, 16th September 2022 – 20:00 h (CET)**

3.3.4 Entry Fee

With the entry to the competition, the entry fee must be paid as follows:

75.00 € per single skater
110.00 € per pair or ice dance couple

The entry fee will not be refunded in case of withdrawals for any reason.

Bank information:

| | |
|----------------------------|------------------------------------|
| Name of the Bank: | MKB BANK NYRT |
| Address of the Bank: | Váci út 38, Budapest, 1056 Hungary |
| Bank account name: | MOKSZ |
| Bank swift code: | MKKBHUHB |
| Bank account number (EUR): | 10300002-50100124-21004884 |
| IBAN code (EUR): | HU94 10300002-50100124-21004884 |

All bank charges are taken by the payer! Please do not miss to bring the **proof of bank transfer** with you and show it at the registration.

4. APPOINTED EVENT OFFICIAL

Each participating ISU Member may nominate Judges for the event. Only ISU Championships and International Judges will be accepted. The OC reserves the right to limit the number of judges in accordance with the number of the Skaters' Entries. In case of too many nominated judges the OC will draw the panel of judges after the closing date for the entries. The result of such draw will be communicated to all ISU Members involved in writing latest until 23rd September 2022.

5. MEALS, LODGING AND TRAVEL EXPENSES

The organizer will provide and cover the expenses for rooms and meals for all Referees, the Technical Controllers, the Technical Specialists, the Data and Replay Operators and Judges participating, beginning with dinner on **13th October** until breakfast on **17th October**.

The Organizing Committee will only cover the board and lodging for judges accepted in the panel only for the period: from the dinner before the day of their activity until the end of their activity. Please, be aware that judges not involved in the panel have to cover their own expenses (board and lodging).

Should any of the above-mentioned persons arrive at the hotel before or stay longer than the period described above, their room costs and expenses will be the responsibility of the individual and must be paid on arrival.

6. PRACTICE

Official practice for Competitors begins on Thursday, 13th October. The detailed schedule will be issued at the time of registration.

For Junior categories all practices are available at a charge:

Figure Skating: 15 € / skater / session

Ice Dance: 20 € / couple / session

During practices we plan to play the respective music once for each skater/couple. Please indicate the practice session you intend to visit on the Practice request form. This form has to be sent to the OC latest until 16th September 2022 to entries@hunsbate.hu.

7. MUSIC / PLANNED PROGRAM CONTENT

In accordance with Rule 343 in the ISU Special Regulations & Technical Rules Single & Pair Skating and Ice Dance, the following method to submit the Competitor's music to the Organizing Committee must be followed:

- the ISU Member is responsible for submitting their Competitor's music as direct attachment to an email to the Organizing Committee (entries@hunsbate.hu) until **Friday, 7th October, 2022**.

Please note: *some music files might exceed the size of a regular email. In this case, an email-based transfer service which allows to send large files could be used to send the file to the OC.*

- each submission shall be labelled with the name of the ISU Member, name of the category, segment and the name(s) of the competitor(s):

Example:

GER_Men_SP_MUSTERMANN-Max

GER_Men_FS_MUSTERMANN-Max

SUI_Pairs_SP_MUSTERMANN-Erika_MUSTERMANN-Max

- **the music files must be sent as WAV or MP3 file formats. Any other format is not acceptable.**

Please note: *Files in MP3 format may have a significant difference in the music quality when reproduced. The Organizing Committee in this case is not responsible if the music quality would be insufficient.*

- Each Competitor must have an own back-up drive (USB Stick) for each program in the format of a WAV or MP3 file.
- The exact running time of the music (not skating time) must be communicated to the Organizing Committee when submitting the music and shall be certified by the Competitor/Coach/Team Leader at the time of registration.
- During the 1st Official Practice, the music will be played as indicated in the Practice Schedule and will allow to verify the correctness of the submitted music. If there is an issue with the music, the Team Leader/Coach may be allowed to change the music by presenting an acceptable reproduction to the Organizing Committee's Music Team (USB Stick with file format of WAV or MP3 file).

If the music files have been submitted within the above-mentioned deadline to the Organizing Committee, then the music team of the Organizing Committee is entirely responsible for the correct execution of the music. In case of issues with submitted music files the Organizing Committee may request at the time of registration a secondary copy of the music files. In case the music files have not been submitted in time to the Organizing Committee, the skater(s) must present their music latest at the time of registration on the above defined mean and in the defined format.

Please note: **CDs will not be accepted by the Organizing Committee.**

The titles, composers and orchestras of the music to be used for the Short Program and Free Skating Program for Single, for the Rhythm and Free Dance Program for Ice Dance and for the Exhibition must all be entered, in detail, by the ISU Member or the Skater(s) on the dedicated ISU platform.

If music information is not complete and/or the music is not provided, accreditation will not be given.

The Planned Program Content must also be entered by the ISU Member or the Skater(s) on the dedicated ISU platform. It is mandatory that the Program Content information be filled in precisely by each Skater/team in English using the terminology for the elements listed in the respective ISU Communication.

8. ARRIVAL OF PARTICIPANTS / TEAMS

The nearest airport to **Budapest** is **Liszt Ferenc International Airport (BUD)** with a distance of **26 km** to the official hotel.

Please, be aware that the Organizing Committee does not provide any transportation for the participating teams. However, we suggest that you use the Official Airport Shuttle service, Minibud, which is the official partner of Budapest Airport.

Please find more info at: <https://www.minibud.hu/en>

All Referees, the Technical Panel (Technical Controllers, Technical Specialists, Data & Replay Operators) Judges, Competitors, Team Leaders, Team Officials, Team Medical Staff and Coaches are requested to announce to the Organizing Committee as soon as possible but no later than **Friday, 7th October 2022** the name of the airlines, flight numbers, dates and times of arrival or any other information concerning transportation and arrivals. The detailed travel information needs to be submitted via the ISU Online Registration System (ORS).

OFFICIAL HOTEL

HOTEL PARK INN BY RADISSON – hotel for officials and teams
H-1138 Budapest, Szekszárdi utca 16-18.

| Type of room | Rate with breakfast and taxes |
|---------------------|--------------------------------------|
| SINGLE ROOM | 110 €/night/room |
| DOUBLE ROOM | 130 €/night/room |

In order to be able to provide the above-mentioned special room rates at the official hotel, the room reservations for all team members have to be done exclusively through the Organizing Committee either via ORS or with the use of the Hotel Sheet.

Cancellation policy: rooms can be cancelled free of charge 10 days prior to arrival
in case of cancellation between 10-5 days prior to arrival 1 night fee is to be paid
in case of cancellation between 5-0 days prior to arrival 100% room fee is to be paid
at 15:00. Should you arrive earlier, the hotel will provide your room upon availability
Check in: at 12:00. Late check out is available at a charge.
Check out: at 12:00. Late check out is available at a charge.
Deposit: for extra consumption the hotel is asking a credit card guarantee (pre-authorization) or 50 € cash deposit, that is to be released/paid back at check out
Garage: parking is possible in the hotel garage, the price is 10€ / day
Payment: 50% prepayment is due upon reservation by bank transfer, the remaining amount can be paid upon registration in cash or by credit card
Shuttle: the OC will arrange a shuttle service from this hotel to the rink at a charge
Shuttle fee: 25€ / person / event

Please inform the Organizing Committee together with your entry whether you will be using the shuttle offered. In this case the OC will prepare a bus permit.

Hotel capacities can only be booked via the Organizing Committee. Booking requests must be sent to the organizer by latest 16th September 2022. The organizer cannot guarantee the availability of rooms, for bookings which are received after that date.

The cost of accommodation is requested to be paid either by bank transfer or in cash / credit card at the accreditation at the latest (for details about bank transfer payment please, see the 'EXPENSES' and 'PAYMENTS' section). All extra expenses incurred by any person will be the responsibility of that person and must be paid prior departure at the hotel.

9. ACCREDITATION

The official accreditation for Teams is planned at the **Main Rink** upon arrival.

Opening hours:

| <u>Day</u> | <u>Accreditation</u> |
|----------------------|----------------------|
| October 13, Thursday | 10:00 – 20:00 |
| October 14, Friday | 07:00 – 20:00 |
| October 15, Saturday | 07:00 – 18:00 |

(Opening hours are subject to changes and will be updated in accordance with the final practice and competition time schedules)

Accreditation as a Team Member will be given to all entered Judges, Competitors and one Team Leader per participating team, one Coach per Competitor, a maximum of two Team Officials of ISU Members (including the Member President), provided that they are Council Members, Technical Committee Members or Members of the Head Office of their Federation and a maximum of two medical persons. Accreditation will only be granted to persons in those various functions if officially entered and named through their ISU Member. **The ISU Member certifies with the signed entry form the indicated functions within the team of all team members. Any misuse of any function will be sanctioned by the ISU/OC.**

Accreditation will be given to appointed Event Officials and Guests.

Chaperons will not receive accreditation. The Team Leader may request "bus permits" for the official registered Chaperons to join the official shuttle bus system of the Organizing Committee at the given cost.

RESULTS

The marking system (ISU Judging System) as described in ISU Technical Rule Single & Pair Skating 2022, Rule 352 and Rule 353 (Determination and publication of results) will be used.

10. PRESENTATION OF MEDALS AND PRIZES

The three best placed Skaters/Couples in each event will be announced and honored. Gold, silver and bronze medals will be presented to the medalists. The national anthem of the winner will be played and the flags of the medal winners hoisted. The exact time of the Awarding Ceremonies will be announced in the detailed schedule in due time. Please make sure that all skaters are represented at the Ceremony.

11. INSURANCE / LIABILITY

In accordance with Rule 119, it is the sole responsibility of each Member participating in the Budapest Trophy 2022, to provide medical and accident insurance for their athletes, officials and all other members of the Member's team. Such insurance must assure full medical attendance and also the return of the ill or injured person to the home country by air transport or by other expeditious means. It is an internal matter of each ISU Member to decide the issue who shall pay the premium for such insurance.

The Organizer assumes no responsibility for or liability with respect to bodily or personal injury or property damage in connection incurred by Competitors and Officials.

12. EXHIBITION

No exhibition is planned at this event.

13. MEETINGS FOR ISU EVENT OFFICIALS AND JUDGES

All Referees, Technical Controllers, Technical Specialists, Data and Replay Operators and Judges are responsible to make their travel arrangements in order to be able to attend the respective event related meetings. If any other party makes the flight arrangements, the Referees, Technical Controllers, Technical Specialists, Data and Replay Operators and the Judges are responsible to check if such arrangements are in line with the detailed schedule as mentioned under paragraph 18.

14. INFORMATION AND VARIOUS

For information, please contact the Organizing Committee:

Hungarian National Skating Federation

Istvanmezei ut 3-5.

H-1146 Budapest

phone: +36 1 2522369

e-mail: entries@hunskate.hu

15. SHUTTLE SERVICE

The Organizing Committee will arrange shuttle service between the Ice Rink and the Official Hotel mentioned in the Announcement. The shuttle timetable will be announced later, but it will correspond to the competition schedule.

Bus permit price: 25 € / person for the whole duration of the competition

It is allowed to buy bus permit for team members not staying at the official hotel. Payment is requested upon registration. Please fill in the appropriate form if you require bus permit by October 7.

16. EVENT SCHEDULE

| | | |
|---------------------------|-------|---|
| Thursday, 13 October 2022 | 12:00 | Unofficial practice FS Junior Men – International Competition FS Senior Men – ISU Challenger Series ID Junior – International Competition ID Senior – ISU Challenger Series FS Junior Women – International Competition FS Senior Women – ISU Challenger Series |
| Friday, 14 October 2022 | 08:00 | Official Practice and Competition Technical Panel Meetings per Discipline IJM per Discipline FS Junior Men Short – International Competition FS Senior Men Short – ISU Challenger Series ID Junior Rhythm Dance – International Competition ID Senior Rhythm Dance – ISU Challenger Series |
| Saturday, 15 October 2022 | 08:00 | Official Practice and Competition Technical Panel Meetings per Discipline FS Junior Women Short – International Competition FS Senior Women Short – ISU Challenger Series FS Junior Men Free – International Competition Victory Ceremony Junior MEN RTD Junior MEN ID Junior Free Dance – International Competition Victory Ceremony Junior ICE DANCE RTD Junior ICE DANCE |
| Sunday, 16 October 2022 | 08:00 | Official Practice and Competition FS Junior Women Free – International Competition FS Senior Women Free – ISU Challenger Series FS Senior Men Free – ISU Challenger Series Victory Ceremony WOMEN, Senior MEN ID Senior Free Dance – ISU Challenger Series Victory Ceremony Senior ICE DANCE RTD Women, Senior Men, Senior Ice Dance |

Please note:

This schedule is subject to changes and will be updated in accordance with the final number of entries.

FORMS AND DEADLINES

| Number | Form | Format | Deadline |
|---------------|-------------------------------|---------------|------------------------|
| 01 | Preliminary Entry Form | ORS | August 25 |
| 02 | Composition of Delegation | ORS | September 16 |
| 03 | Entry Form for Competitors | ORS | September 16 |
| 04 | Entry Form for Judges | ORS | September 16 |
| 05 | Hotel reservation request | ORS | September 16 |
| 06 | Travel Form for Officials | ORS | October 7 |
| 07 | Shuttle service request form | ORS | October 7 |
| 08 | Visa request form | ORS | August 25 |
| 09 | Practice request form | ORS | September 16 |
| N/A | Press Information | ISU Portal | Valid for season 22/23 |
| N/A | Competition Music Information | ISU Portal | Valid for season 22/23 |
| N/A | Ice Dance Music Information | ISU Portal | Valid for season 22/23 |
| N/A | Program Content Form | ISU Portal | Valid for season 22/23 |